

PART 1 - PUBLIC

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**Decision Maker:** Adult and Community PDS Committee

**Date:** 25<sup>th</sup> January 2011

**Decision Type:** Non-Urgent                      Non-Executive                      Non-Key

**Title:** **ADULT AND COMMUNITY PDS WORK PROGRAMME  
2010/2011**

**Contact Officer:** Philippa Stone, Scrutiny Co-ordinator  
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**Chief Officer:** Mark Bowen, Director of Legal, Democratic and Customer Services

**Ward:** N/A

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1. Reason for report

- 1.1 This report provides the Committee with an opportunity to review its work programme and make any necessary adjustments.

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2. **RECOMMENDATION(S)**

- 2.1 The Committee is asked to consider its work programme and schedule of meetings and indicate any changes that it wishes to make.

### Corporate Policy

1. Policy Status: Existing policy. As part of the Excellent Council stream within Building a Better Bromley, PDS Committees should plan and prioritise their workload to achieve the most effective outcomes.
  2. BBB Priority: Excellent Council.
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### Financial

1. Cost of proposal: No cost
  2. Ongoing costs: N/A.
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £504,640 (controllable budget)
  5. Source of funding: Existing budgets
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### Staff

1. Number of staff (current and additional): There are 14 posts in the Democratic Services Team (11.89 fte, of which 10 fte are dedicated to committee support).
  2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme takes less than an hour per meeting.
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### Legal

1. Legal Requirement: No statutory requirement or Government guidance.
  2. Call-in: Call-in is not applicable.
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### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for Members of this Committee to use in controlling their on-going work.
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### Ward Councillor Views

1. Have Ward Councillors been asked for comments? No.
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

- 3.1 The Committee's 2009/10 Work Programme to date is attached at **Appendix A**.
- 3.2 The Committee is asked at each meeting to consider its Work Programme and review its workload in accordance with the process outlined at Section 7 of the Scrutiny Toolkit. All PDS Committees are also recommended to monitor the Council's Forward Plan of Key Decisions for their portfolios and to use it for identifying issues for consideration in advance of executive decisions being made. The Forward Plan issued on 17<sup>th</sup> December 2010 includes key decisions related to the Adult and Community Portfolio and the next Forward Plan will be published on 17<sup>th</sup> January 2011.
- 3.3 In approving the work programme Members will need to be satisfied that priority issues are being addressed; that there is an appropriate balance between the Committee's key roles of (i) holding the Executive to account, (ii) policy development and review, and (iii) external scrutiny of local health services; and that the programme is realistic in terms of Member time and officer support capacity.

<b>Non-Applicable Sections:</b>	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous work programme reports

**A&C PDS Committee – Work Programme 2010/2011****22 June 2010**

Appointment and Review of Co-opted Members  
 Supporting Independence in Bromley Update  
 Annual Monitoring Report on Adult & Community Services - Complaints 09/10  
 Housing and Residential Services 2009/10 Annual Report  
 Community Links Bromley Contract  
 SLHT Update on A Picture of Health  
 Budget Closedown 2009/10  
 Matters Arising/Work Programme

**27 July 2010**

Presentation: Age Concern Bromley Care Brokerage  
 Bromley Safeguarding Adults Board 2009/10 Annual Report  
 Update from Co-opted Members  
 Blue Badge Update  
 Budget Monitoring 2010/11  
 Matters Arising/Work Programme

**21 September 2010**

Supporting Independence in Bromley Update  
 Update from the Accommodation and Care for Adults Reference Group  
 Commissioning Arrangements for Women's Refuges  
 Changes to In-house Home Care Services and Direction of Travel  
 Budget Monitoring 2010/11  
 Capital Programme  
 Matters Arising/Work Programme

**2 November 2010**

Supporting Independence in Bromley Update  
 Adult and Community Services Mid-year Performance Report  
 Housing and Residential Services Mid-year Performance Report  
 Allocations Policy and Banding Review - results of formal consultation and decision on amendments to policy  
 Update on Quality of Domiciliary Care  
 Financial Forecast 2011/12-2014/15  
 Budget Monitoring 2010/11  
 Matters Arising/Work Programme

**25 January 2011**

Supporting Independence in Bromley: Promoting Technology  
 Presentation: BBA Self Advocacy Projects  
 Contract Monitoring of Care Homes – Annual Report  
 Commissioning Arrangements for Supported Living for People with Learning Disabilities  
 Closure of Adult Social Care Reception Services\*  
 Reorganisation of Care Services  
 Contract Award for Services for Visual Impairment\*  
 Budget Monitoring 2010/11  
 Potential Budget Savings  
 Capital Programme  
 Matters Arising/Work Programme  
 Performance Assessment Report 2009/10

Update from the Mobility Forum  
Update from South London NHS Trust  
Drug Action Team Annual Report  
Update on the Health White Paper

**22<sup>nd</sup> March 2011 (Joint with PPS PDS)**

SLAM Update

**29 March 2011**

Supporting Independence in Bromley Update  
Presentation from Bromley and Bexley Advocacy Project  
Draft Portfolio Plan  
Empty Properties – Outcome of Feasibility Review  
Budget Monitoring 2010/11  
Capital Programme  
Blue Badge Update  
Thyme Out and Branching Out Update  
Contract Award for Flexible Support for Mental Health Services\*  
Autism Report (Title TBC)  
Presentation on Accommodation and Care for Older People  
Matters Arising/Work Programme

\* Part 2 (Exempt) Report